**PMAC Meeting**

**Meeting Minutes**

**February 5, 2019**

Below is the list of attendees and notes from the monthly PMAC meeting held on March 5, 2019. The meeting was held at BDP Headquarters at One Schroder Place in Roxbury.

**Attendees:**

1. Jennifer Leonard – Co Chair PMAC
2. Tracy O’Brien – Co Chair PMAC
3. Bob Barney – SWCPC/PMAC
4. Scott Romney – SWCPC
5. Pat Driscoll – DCR
6. BPD Eric Francis – D-4
7. BPD William Jones, E-13
8. BPD Captain Greland, E -13
9. BPD Mike O’Rourke, E-4

**Public Safety Updates:**

* **D- 4 – BPD PO Francis**
	+ No crime on the park was recorded.
	+ Overall crime was down 1% year to date in D-4.
	+ There were 8 “Part 1” crimes near the corridor which included 4 burglaries, 2 aggravated assaults, and 2 larcenies from motor vehicles.
	+ Tents/encampments were setup under the pine trees at Durham Circle during the month but were then removed.
* **E13 – BPD P.O. William Jones**
	+ No crime on the park was recorded.
	+ E-13 is down 17% year to date vs. last year.
	+ Crimes near SWCP included 8 incidents. 1 aggravated assault and 7 burglaries.
		- Restaurant owner asked a person not to come back into the business and the customer made gestures with a knife and arrested for aggravated assault.
		- Spike in burglaries with some common reasons:
			* First floor entry doors may have been left open with the burglaries on second/third floor units.
			* Another case, person may have gained access around the time of a FEDEX delivery.
			* May be a career criminal in the E 13 area.
	+ Officer Jones also provided Crime Stopper cards and pamphlets on how to text at tip to police.
* **B2 – BPD PO Mike O’Rourke**
	+ No crime on the park was recorded.
	+ B2 is down 24% year to date vs. last year.
	+ There were 5 crimes in the general vicinity of the park and surrounding neighborhood:
		- An assault – aggravated – battery victims on Parker Street.
		- 3 thefts from motor vehicles. Please don’t leave anything in your car.
		- 80 Marcella Street there was a robbery by a masked man of store.
	+ Also discussed, avoid calls that state you are going to get arrested for a warrant if you do not provide money or gift cards to the caller. Callers asks for gift cards to clear the alleged warrants. Elderly are especially targeted. Police never use these tactics with the public and these are hoaxes all should avoid.
* **State Police**
	+ No one was present at the meeting.
* **Northeastern University** –
	+ No one present at the meeting.
	+ Northeastern University did hold an event this past month in which the police talked about bike safety. This was a good public education session and Northeastern will provide information in the future so it can be posted on social media.
* **MBTA Transit Police** –
	+ No one was present at the meeting.
* **DCR Updates**
	+ Snow Removal - Snow removal was been good this year included the latest storm of 3/4/2019. A couple of the workers and one supervisor are the same as last year which prevents mistakes and damages to the park.
	+ Tot Lot - Carla Coch, SWCP Steward, wants to do re-do a section near the Tot Lot. She wants to remove some plants and put in child size picnic tables.
		- We are aligned to allow this work to be done.
		- We also talked agreed to allow murals to be painted on two electric boxes.
		- We requested that DCR move the trash barrel that is inside the tot lot, and Carla and Franco will follow up with this. Jennifer to email Carla and Franco with go-ahead.
	+ Parks Serve Day – April 27th is a first major spring volunteer day for the Park Serve program.
	+ SWCPC Steward Meeting and Community Garden Coordinators meeting. Spring meetings have been scheduled.
	+ Cobblestones strips along path – The report still needs to be completed and filed by DCR before work can be done. No change from last month.
	+ JP Dog Park – Waiting for updates; seeking to work with DCR and elected officials. Question raised about when in the process DCR will offer a public meeting. Seeking more transparency and communication.
	+ Carlton Dog Park – Scott Romney reinforced with dog owners at the park to address issues with barking. Scott is also working on wording for signs regarding barking. He will run by PMAC when complete. Pat Driscoll also discussed using sound absorption materials to reduce sound of dogs and owners.
* **Bicycle/Walking Path Updates & Forest Hills Signage**
	+ Tracy O’Brien to connect with David Wean and then we will connect with Northeastern to further the conversation about striping/stenciling, especially Section 2. We are also working with Will Poff-Webster from City Councilor O’Malley’s office to look at city street intersections with the park.
* **Skate Park Updates**
	+ Per Jennifer Leonard, Fred Vetterlein talked to Nick Murray from the Skate Park who has been working with DCR. Jennifer then asked Nick to join us at the next PMAC meeting via email to get an update on status.
	+ Jennifer Leonard will reach out to Jennifer Norwood about the plan for the Skate Park that would include timing as well as safety checks that are needed for installation and on-going support.
* **Advocacy Strategies / Five Themes**
	+ Jennifer Leonard to email advocacy document to PMAC group. Plan is to use in social media which has five themes.
	+ Jennifer Leonard to email Jennifer Norwood some suggested time complete walk through of the SWCP at the beginning of April.
* **Other Topics**
	+ **Future Agenda**
		- Bob to send a reminder out to Jennifer Leonard a week before it is due.
	+ **Archives of PMAC**
		- Sean M. Fisher, DCR Archives, Office of Cultural Resources, want to join Tracy O’Brien and Bob Barney to review and take documents that will allow him to start the PMAC archiving project.
		- Bob and Tracey to setup a meeting in March to hand over documents.
	+ **Mini Grants**
		- Bob to email Northeastern to start mini-grant process for the year. Money would be provided after July 2019; we hope for the commitment soon so we can release the RFP for mini-grants.
	+ **Garden Coordinator Meeting**
		- This is normally a coaching session but this year Tracy O’Brien will also talk to the community gardeners about putting up to $15K of garden funds to develop a footprint/plan of the community garden for the replacement of rotting timbers and paths with granite as well as updates to the paths. DCR, Ben Geodon, has signed off on this project.
		- Tracy O’Brien indicated after the design is complete, we as a PMAC group, would apply for various grants to support and pay for the construction needed in the community gardens.

Meeting adjourned at 8:50 pm.